



Mbeya Office | PO Box 2663  
Mbeya Tanzania | Tel: +255-25-  
2500217

Mwanza Office

Wurzburg RD, Opposite  
Bugando Medical Centre  
P.O Box 5208,  
Mwanza, Tanzania | Tel: +255-  
28-2501236

## INTERNAL ADVERT

### VACANCY – LABORATORY Scientist

#### INTERNAL RECRUITMENT: JOB OPPORTUNITY

Baylor College of Medicine Children's Foundation-Tanzania (Baylor-Tanzania) is a non-governmental organization (NGO) dedicated to supporting the provision of high-quality, comprehensive HIV/AIDS care and treatment to HIV-exposed and children and adolescents living with HIV in the Lake and Southern Highlands Zones of Tanzania through service delivery, training, and research. In addition, through collaboration with Bugando Medical Center, Baylor-Tanzania is managing an improvement program for the Pediatric Hematology and Oncology department program for the Mwanza region.

Through collaboration with Texas Children's Global, Bristol-Myers Squibb Foundation, Inc. (BMSF), Crown Family Philanthropies, RB&R Adams Family Foundation, Bugando Medical Centre, the Government of Tanzania through the Ministry of Health, Baylor-Tanzania is seeking a highly motivated, well-qualified individual to join its growing program team. Baylor-Tanzania hereby invites applications from suitably qualified Tanzanians to fill the following position:

**Position:** Laboratory Technician

**Location:** Mwanza at Bugando

#### **Position Summary**

Perform different laboratory duties as per study protocol, including phlebotomy and specimen processing in compliance with current laboratory professional standards of the Government of Tanzania, Ministry of Health guidelines in a safe workplace and quality assurance.

**Duties and Responsibilities** Perform QA/QC, internal –external QC and PT procedures routinely for all test methods as per the laboratory S.O.P.

- Collects and processes blood samples.
- Ensures proper labeling, handling, and storage to maintain specimen integrity.
- Performs complete blood counts (CBCs), differential counts, and reticulocyte counts.
- Perform specialized tests for leukemia, specifically flow cytometry and other hematologic malignancies and benign conditions tests



Mbeya Office | PO Box 2663  
Mbeya Tanzania | Tel: +255-25-  
2500217

Mwanza Office

Wurzburg RD, Opposite  
Bugando Medical Centre  
P.O Box 5208,  
Mwanza, Tanzania | Tel: +255-  
28-2501236

- Operates and maintains automated hematology analyzers and manual microscopy techniques.
- Run biochemical assays (e.g., electrolytes).
- Correlate chemistry results with hematology findings for comprehensive patient assessment.
- Implements strict quality control protocols to ensure accuracy and reliability of results.
- Provides critical data to physicians for diagnosis, treatment planning, and monitoring of disease progression.
- Works closely with clinicians, nurses, and other laboratory staff to ensure timely reporting.
- Advises appropriate tests and explains laboratory findings when needed.
- Supports multidisciplinary teams in managing hematologic conditions.
- Participates in clinical research projects related to hematology and oncology
- Keep updated with advances in hematology, diagnostics, and technology.
- Review and implement capacity building plan (through training, mentorship, support supervision and implement re tooling provision) sites in line with Ministry of Health (MOH) Good Clinical Laboratory Practice (GCLP) and Baylor Tanzania standard operating procedures.
- Review and implement safety procedures to maintain healthy and safety aspects and workplace needs routinely in line with internationally acceptable laboratory safety standards.
- Conduct periodic maintenance procedures for laboratory equipment/machines as per the related service schedule and as well as routinely monitor equipment and environmental temperatures in line with GLCP.

#### **Qualifications / Skills**

At least a diploma in a laboratory or a related course with 3 years of laboratory work experience.

- Have Key personal competences in customer care principles, Team, Focused and observant, analytical skills, networking and communication skills, documentation and reporting, presentation and training skills, proficient use of automated laboratory instrumentation.
- Should have knowledge in laboratory CQI.



Mbeya Office | PO Box 2663  
Mbeya Tanzania | Tel: +255-25-  
2500217

Mwanza Office

Wurzburg RD, Opposite  
Bugando Medical Centre  
P.O Box 5208,  
Mwanza, Tanzania | Tel: +255-  
28-2501236

### **How to apply:**

If you are qualified and wish to join Baylor – Tanzania, apply in confidence by submitting your application letter, a detailed CV, relevant copies of your certificates, and the names and contact information for three referees.

Application should reach Baylor – Tanzania not later than 22<sup>nd</sup> March 2026

### **APPLICATION INSTRUCTIONS:**

Applications are received exclusively through email as shown below:

[hr@baylorfoundationtanzania.or.tz](mailto:hr@baylorfoundationtanzania.or.tz)